NOTICE OF ELECTIONS

AWS WESTERN CAROLINA SECTION 195

AWS Western Carolina Section 195 is seeking nominations for officers for the 2025/2026 year.

AWS Western Carolina Section 195 has had a very success 2024/2025 season and we are preparing for our 2025/2026 season.

We need to nominate and elect officer candidates.

Closing date for nominations is April 18, 2025. Voting will take place in person Week of May 21 at the Location: TBD.

Please email <u>wcarolina@awssections.org</u> with copy to <u>mschwall@dimetrics.com</u> (Matt Schwall) if you are interested in serving as a section officer or would like to nominate someone to serve as a section officer.

If self-nominating the candidate will need to advise which position they are running for, and should send a small bio about themselves, why they are interested in the position, and their AWS Member number. If nominating another person then the person nominating another person will need to advise which position they are nominating the candidate for and why they are nominating that person for that particular position.

All nominees must be active AWS members.

AWS Western Carolina Officer Positions seeking nominations are as follows.

<u>CHAIRMAN</u> – The Chairman shall preside at all meetings of the Section and of its Executive Committee. He/she shall act as chief executive officer of this Section subject at all times to approval of the Executive Committee.

<u>FIRST VICE CHAIRMAN</u> – The First Vice Chairman shall perform the duties of the Chairman in the event the Chairman is absent or unable to act. He/she may be designated to serve as Program Chairman of this Section.

<u>SECOND VICE CHAIRMAN</u> – The Second Vice Chairman shall perform the duties of the Chairman in the event both the Chairman and First Vice Chairman are absent or unable to act. He/she may be designated to serve as Membership Chairman of this Section.

SECRETARY – The Secretary shall keep minutes of all meetings of the Executive Committee. The Secretary shall keep an accurate record of all members of this Section and shall periodically check the roster with the records of the Society. This member shall be custodian of all papers and non-financial records of the Section and shall perform the usual duties of a recording and corresponding Secretary. The Secretary, or such person as designated, shall submit a report in writing of each meeting of the Section to the National Secretary of the Society (Section Meeting Report Form), with a copy to the District Director. The Secretary shall make an annual report to the National Secretary of the Society, with copy to the District Director. If absent these duties fall upon the other officers in the following order: Chairman, Treasurer, First Vice Chairman and Second Vice Chairman. Bring to the attention of the Chairman all correspondence, bulletins, notifications, and matters affecting the Section's activities as well as those which the Chairman should bring before the Executive Committee, under the direction of the Chairman. Arrange for and supervise the mailing of all Section meeting notices to all on the mailing lists of members, prospective members, approved organizations, District Directors, National Headquarters and other Section Secretaries as decided.

TREASURER – The Treasurer shall be the financial officer of the Section. He/she shall keep complete and accurate accounts of receipts and disbursements in books belonging to this Section, and shall deposit all funds of the Section in the name and to the credit of this Section, in such depository as may be designated by this Section's Executive Committee. The Treasurer shall ensure there are at least two, preferably three,

signatories listed on the Section's financial account(s). The Treasurer shall provide an updated financial report at Section and Executive Committee meetings, and provide the Section Chairman periodic reports, as requested.